

**Town of New Scotland
Organizational Meeting
January 1, 2019**

The following Town Officials were in attendance:

Supervisor:	Douglas LaGrange
Councilperson:	Adam Greenberg Daniel Leinung William Hennessy Bridgit Burke
Town Clerk:	Diane Deschenes
Town Attorney:	Michael Naughton
Highway Superintendent:	Kenneth Guyer

1. Call to Order

Supervisor LaGrange called the meeting to order at 12:02 PM.

2. Pledge of Allegiance

3. Organizational Resolutions:

Supervisor LaGrange announces the following unsalaried appointments:

- Deputy Supervisor Adam Greenberg
- Fire Wardens: Chiefs of each respective fire district
- Town Historian: Robert Parmenter

Supervisor LaGrange announces the following Board Members' liaison appointments:

- Doug LaGrange: Highway, Assessing, Building, Inter-Municipal Relations, Senior Outreach.
- William Hennessy, Jr: Water Committee, Youth & Recreation, Parks, Highway, Village of Voorheesville
- Bridgit Burke: Planning Board, Zoning Board, Senior Outreach, Schools, Libraries.
- Adam Greenberg: Public Safety, Town Properties, Building Department, Courts.
- Daniel Leinung: Planning Board & Zoning Boards, New Scotland Historical Association, Clarksville Historical Society, Onesquethaw-Coeymans Watershed Council, Water Committee.

RESOLUTION 2020-001

Supervisor LaGrange offered the following resolution and moved its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby appoint Patricia Barber as Registrar, with a term to expire December 31, 2023.

Seconded by Councilperson Greenberg. All present and voting, the motion carried (5 Ayes).

Registrar Patricia Barber announces the following appointment:

- Diane Deschenes, Deputy Registrar

RESOLUTION 2020-002

Supervisor LaGrange offers the following resolution and moves its adoption:

**Town of New Scotland
Organizational Meeting
January 1, 2019**

RESOLVED, that the Town Board of the Town of New Scotland does hereby make the following appointments:

- Crystal Peck as counsel to the Planning Board and Zoning Board of Appeals, with a term to expire December 31, 2020.
- Christine Galvin as Planning Board Member, for a term to expire December 31, 2024.
- Daniel Byrnes as Planning Board Member, for a term to expire December 31, 2023.
- Charles Voss as Chairman of the Planning Board, for a term to expire December 31, 2020.
- Robert Davies as Alternate Planning Board Member, for a term to expire December 31, 2020.
- Dean Sommer as Zoning Board of Appeals Member, for a term to expire December 31, 2020.
- Erin Casey as Zoning Board of appeals Member, for a term to expire December 31, 2024.
- Jeff Baker as Chairman of the Zoning Board of Appeals, for a term to expire December 31, 2020.
- Michael Naughton as Town Attorney for a term to expire December 31, 2021.
- Douglas Miller as Town Constable for a term to expire December 31, 2020.
- Robert Markel as Town Constable for a term to expire December 31, 2020.
- Douglas Miller as Public Safety Commissioner, and Chairman of the Public Safety Committee, to serve without remuneration, for a term to expire December 31, 2020.
- Kenneth Guyer as Deputy Public Safety Commissioner to serve without remuneration for a term to expire December 31, 2020.
- Lyon M. Greenberg, M.D. as Chairman of the Board of Ethics to serve without remuneration for a term to expire December 31, 2020.
- Charles Voss as Member of the Board of Ethics to serve without remuneration for a term to expire December 31, 2022.
- Steve Giordano as Member of the board of Ethics to serve without remuneration for a term to expire December 31, 2022.
- Kevin Schenmeyer as Dog Warden Captain and James Duncan as Dog Warden, both for a term to expire December 31, 2020.

Seconded by Councilperson Burke. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2020-003

Supervisor LaGrange offered the following resolution and moved its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby appoint Lyon M. Greenberg, M.D. as Chairman of the Board of Ethics to serve without remuneration for a term to expire December 31, 2020.

Seconded by Councilperson Hennessy. All present and voting, the motion carried (4 Ayes-1 Abstention). Councilperson Greenberg abstained.

RESOLUTION 2020-004

Supervisor LaGrange offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby appoint Darryl Purinton, Councilperson Leinung and Councilperson Burke, to the Audit and Finance committee and Councilperson Greenberg as Alternate to the Audit and Finance committee.

Seconded by Councilperson Greenberg. All present and voting, the motion carried (5

**Town of New Scotland
Organizational Meeting
January 1, 2019**

Ayes).

RESOLUTION 2020-005

Supervisor LaGrange offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby resolve that the members of the following Town Committees are not required to file annual disclosure statements:

- Senior Outreach Advisory Committee
- Public Safety Committee
- Parks and Recreation Committee

Seconded by Councilperson Greenberg. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2020-006

Supervisor LaGrange offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby resolve that the members of the following Town Committees are required to file annual disclosure statements:

- Water Committee

Seconded by Councilperson Greenberg All present and voting, the motion carried (5 Ayes).

RESOLUTION 2020-007

Councilperson Leinung offers the following resolution and moves its adoption:

RESOLVED, pursuant to Section 64, subdivision 11 of the Town Law, *The Altamont Enterprise* newspaper, regularly circulated in the Town of New Scotland, County of Albany, and entered as second-class mail matter, be and are hereby designated as the official newspaper of the Town of New Scotland.

Seconded by Councilperson Burke. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2020-008

Councilperson Leinung offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland will pay dues or reimbursement of same to Town Justices for N.Y. Magistrate Association and Tri-County Magistrate Association Membership.

Seconded by Councilperson Hennessy. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2020-009

Councilperson Leinung offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland establish the third Monday of each month as the 2020 regular Water Committee meeting at 6:00 p.m. at Town Hall.

Seconded by Councilperson Greenberg. All present and voting, the motion carried (5

**Town of New Scotland
Organizational Meeting
January 1, 2019**

Ayes).

RESOLUTION 2020-010

Councilperson Leinung offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby establish the second Wednesday of each month at 7:00 p.m. at the Town Hall as the day, time, and place of the regular Town Board meetings for 2020.

Seconded by Councilperson Burke. All present and voting, the motion carried (5 Ayes).

Note: Board members to reserve the fourth Wednesday of each month for second meeting, if needed.

RESOLUTION 2020-011

Councilperson Hennessy offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland hereby approves the Holidays for 2020, as stated in the Employees Policy Manual, as follows:

- New Year's
- Martin Luther King, Jr. Day
- Presidents' Day
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Election Day
- Veterans Day
- Thanksgiving Day
- Friday After Thanksgiving
- Christmas Eve at noon
- Christmas
- New Year's Eve at noon

Supervisor LaGrange noted that Independence Day is recognized on July 3rd this year which is a Friday.

Seconded by Councilperson Greenberg. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2020-012

Councilperson Hennessy offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland hereby authorizes the Supervisor to determine closure of Town facilities, excluding highway and parks departments, due to inclement weather and other emergencies.

Seconded by Supervisor LaGrange. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2020-013

Councilperson Hennessy offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland hereby authorizes the continuance of Bonds for all Town Officials and the notice of same to be filed in the Town Clerk's Office.

**Town of New Scotland
Organizational Meeting
January 1, 2019**

Seconded by Councilperson Leinung. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2020-014

Councilperson Hennessy offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby authorize the Supervisor to pay the following claims and to be empowered to take advantage of all available discounts on bills, prior to audit: payroll, electric bills, telephone bills, postage (including the mailing for property tax bills), express and freight charges and heating fuel.

Seconded by Councilperson Greenberg. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2020-015

Councilperson Hennessy offers the following resolution and moves its adoption:

RESOLVED, pursuant to Sections 29, 35 and 64 of the Town Law, that Ballston Spa National Bank be and hereby is designated as the depository for funds of the Town of New Scotland, and Citizens Bank, Pioneer Bank, Berkshire Bank, the Bank of Greene County, and M&T Bank are alternates, and that all Town Officials be and are hereby required to deposit money coming to their hands by virtue of their offices into the depositories named.

Seconded by Councilperson Burke. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2020-016

Councilperson Burke offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland hereby authorizes the Highway Superintendent to prepare notice for bids for the purchase of equipment and supplies for Highway purposes in quantities needed or to obtain the same under State contract.

Seconded by Councilperson Hennessy. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2020-017

Councilperson Burke offers the following resolution and moves its adoption:

RESOLVED, pursuant to Section 116, subdivision 1 of New York State Town Law that in lieu of allowing the claim of the Town Officers or employees for actual and necessary expenses for travel, this Board allows and pays such officer or employee the amount established by IRS for the use of his/her own automobile for each mile actually and necessarily traveled by his/her office or position or as otherwise provided in said law, section and subdivision.

Seconded by Councilperson Greenberg. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2020-018

Councilperson Burke offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland hereby establish petty cash funds for the following: tax collection - \$500.00; Town Clerk - \$200.00; Building Inspector - \$50.00; Supervisor - \$200.00; Town Justices - \$200.00; Highway

**Town of New Scotland
Organizational Meeting
January 1, 2019**

Superintendent - \$200.00; Senior Outreach - \$200.00; and Transfer Station \$50.00.

Seconded by Councilperson Greenberg. All present and voting, the motion carried (5 Ayes)

RESOLUTION 2020-019

Councilperson Burke offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland hereby authorizes the Town Clerk to collect water payments and sewer rents and bonded indebtedness and to post and apply the collected money according to the warrant.

Seconded by Councilperson Hennessy. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2020-020

Councilperson Burke offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby authorize the Deputy Town Supervisor to sign checks that the Supervisor would otherwise be authorized to sign, but for his absence.

Seconded by Councilperson Greenberg. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2020-021

Councilperson Greenberg offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby continue the offices and the salaries for Town Officials and employees for calendar year 2020 at the amount stated on the attached 2020 Fiscal Year Salaries and Wages sheet and these salaries so set shall be payable at the time specified according to the Town's Employee Policy Manual.

Attachment #1

Seconded by Councilperson Leinung. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2020-022

Councilperson Greenberg offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby affirm its approval of the Salary/Pay Grade Schedule as amended to include a 2.0% Cost of Living Adjustment for fiscal year 2020.

Attachment #2

Seconded by Supervisor LaGrange. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2020-023

Councilperson Greenberg offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby reaffirm its approval of the Town's Procurement Policy.

Attachment #3

Seconded by Councilperson Burke. All present and voting, the motion carried (5 Ayes).

**Town of New Scotland
Organizational Meeting
January 1, 2019**

RESOLUTION 2020-024

Councilperson Greenberg offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby reaffirm its approval of the Town's Investment Policy.

Attachment #4

Seconded by Councilperson Leinung. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2020-025

Councilperson Greenberg offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby reaffirm its approval of the Town's Schedule of Fees.

Attachment #5

Seconded by Councilperson Burke. All present and voting, the motion carried (5 Ayes).

4. Adjourn

Councilperson Hennessy made a motion to adjourn and seconded by Councilperson Leinung. The meeting adjourned at 12:18 PM.

Diane R. Deschenes, Town Clerk