

Town of New Scotland
Regular Town Board Meeting
09/09/2020

The following Town Officials were in attendance:

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| Supervisor: | Douglas LaGrange |
| Councilperson: | Adam Greenberg Bridgit Burke William Hennessy Daniel Leinung |
| Highway Superintendent: | Kenneth Guyer |
| Engineer: | Garrett Frueh |
| Town Clerk: | Diane Deschenes |
| Town Attorney: | Michael Naughton Arrived at 6:10 PM |

1. Call to Order

Supervisor LaGrange called the meeting to order at 6:00 PM. This is our regular meeting for September. This is being done according to the Governor's Executive Order 202.1 that's been extended again through the beginning of October that allows us to meet through Zoom, and it includes not having public meetings. One of the requirements is roll call attendance so we will start with that. Michael Naughton our Town Attorney will be a little late.

2. Pledge of Allegiance

3. Invitation to the General Public to Comment on Agenda Items: Please use the microphone available and state your name for the record

4. Approval of the Minutes of the Following:

- **July 24, 2020 Special Town Board Meeting and COVID19 Update**
- **July 31, 2020 Special Town Board Meeting and COVID19 Update**
- **August 12, 2020 Regular Town Board Meeting**
- **August 21, 2020 Special Town Board Meeting and COVID19 Update**

Resolution 2020-190

Supervisor LaGrange offered the following and moved its adoption:

Resolved that the Town Board of the Town of New Scotland does hereby approve the July 24, 2020, Special Town Board minutes, the August 12, 2020, Special Town Board minutes, and the August 21, 2020, Special Town Board minutes as presented by the clerk.

Councilperson Greenberg seconded the motion.

A roll call vote was taken: Supervisor LaGrange Aye
Councilperson Greenberg Aye
Councilperson Hennessy Aye
Councilperson Leinung Aye
Councilperson Burke Aye

All present, the motion carried (5 Ayes)

Resolution 2020-191

Supervisor LaGrange offered the following and moved its adoption:

Resolved that the Town Board of the Town of New Scotland does hereby approve the July 31, 2020, Special Town Board minutes as presented by the clerk.

Councilperson Hennessy seconded the motion.

A roll call vote was taken: Supervisor LaGrange Aye
Councilperson Greenberg Aye

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Councilperson Hennessy Aye
Councilperson Leinung Abstained
Councilperson Burke Aye

All present, the motion carried (4 Ayes- 1 Abstained)

Councilperson Leinung abstained since he was absent from this meeting.

Announcements:

- **Paper Shredding Day Saturday November 7th at Swift Rd. Park 9 AM-Noon**

- **Reminder: Have you completed your 2020 US Census questionnaire? Be sure and be counted!**

Councilperson Leinung advised that the Census is set up to finish a month early. Originally it was extended to October 30th or 31st but it's going to end September 30th. That means all replies and all the door knocking is going to be done by then, although there is a court case going on so who knows? As of now New Scotland is at a 75% response rate for a self-response rate which is pretty good. We are actually two points ahead of where we ended up in 2010 but behind where we were in 2000. I think we ended up at like 80%. There is still time to get the responses in. If you know anyone that hasn't done it for whatever reason please let them know. You've heard the pitch a million times. The door knockers normally come around 4-5 times but with the condensed schedule they might only come once or twice and after that if no one's home they may just mark the house as vacant or use other means to determine it. The only guarantee that you'll be counted is if you send it in yourself. So, just a reminder to do that and how important that is for everything. Supervisor LaGrange asked if you can still do it electronically. Councilperson Leinung said yes, you can go to the website and fill it out even if you don't have your code they sent you in the mail. There is still a way to do it. It may take a little more time but you can do it by phone, online, or you could mail back the paper version.

- **Paper Shredding Day Saturday November 7th at Swift Rd. Park 9 AM-Noon**

Highway Superintendent Guyer said he would like to add to the paper shredding that there is no sign up. Just show up. It's a little later than usual this year because of scheduling due to COVID but we were able to get a date. For the residents, please keep in mind it's residential. It's not commercial. There are residents that run business but try to keep it toward personal residential stuff and not commercial stuff. The truck does fill up. There is limited space.

5. Resolution re: Adopt the Retention and Disposition Schedule for NY Local Government Records (LS-1)

Town Clerk Deschenes advised that NYS Archives is revising their records retention schedule. We originally adopted it in the town in 1982. We have to adopt it in order to destroy any records. They did provide us with a model resolution which is attached to the agenda. If anyone wants to see the actual schedule it is on the New York State Archives website.

Resolution 2020-192

Supervisor LaGrange offered the following and moved its adoption:

Resolved, By the Town Board of the Town of New Scotland that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

Further Resolved, that in accordance with Article 57-A:

- (a) Only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods decided therein;
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Councilperson Burke seconded the motion.

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A roll call vote was taken: Supervisor LaGrange Aye
Councilperson Greenberg Aye
Councilperson Hennessy Aye
Councilperson Leinung Aye
Councilperson Burke Aye

All present, the motion carried (5 Ayes)

Attorney Naughton arrived at 6:10 PM.

6. Discussion/Action re: request for use of Community Center by New Scotland Food Pantry

Supervisor LaGrange said we received a letter from the New Scotland Food Pantry. Diane sent this out to us on August 27th. It was a request kind of through Deb Engel from Ivan Gotham. It was a request to use the Community Center. Did everyone see this? Do you want me to read over what they were asking? What's your pleasure? Councilperson Greenberg asked Supervisor LaGrange to read it. He's curious what the specifics are.

Supervisor LaGrange said this was addressed to Diane from Mr. Gotham and it says:

Hi Diane –

The New Scotland Community Food Pantry is exploring options for staging areas for our annual Thanksgiving pre-boxed meal distribution program. We typically use St. Matthew's Church Hall for this process but the Hall has been allocated for socially distanced church services due to COVID-19. Food pantry operations are a designated essential service and we are hoping that we can find a venue to continue this vital service for our holiday program.

Some background:

The Pantry's service model differs from other pantries in that each client household is assigned a caregiver volunteer who acts as the intermediary between pantry programs and services provided to them assuring the client's anonymity. The Thanksgiving meal program works as follows: Pantry board members prepare pre-boxed meals with Thanksgiving meal fixings; the quantities are determined by household size. The meal fixings include nonperishable items as well as frozen turkeys. Caregivers pick up the box(es) for their clients and meet separately with them to transfer the meal. Board members typically bring the meal boxes out to the caregivers waiting in their car. The distribution will occur this year on November 20 and 21 between the hours of approximately 3:00 pm and 5:30 pm (exact time period TBD).

Basically what would be needed is a facility where the board volunteers can load the non-perishables into boxes (typically around 45-50) on tables to store and distribute with frozen turkeys for caregiver pickup on those two days.

The Wyman Osterhout Community Center seems ideally suited for this purpose and we'd like to explore the possibility with you, given the facility is available.

Obviously we would follow all required COVID guidelines and clean-up requirements during this process.

Please feel free to contact me with any questions

BTW, Deb Engel is familiar with the Pantry and its processes.

Supervisor LaGrange asked for any thoughts. Councilperson Hennessy said he's supportive if it fits. If we can make it fit I'm supportive but there has to be a lot of following of COVID-19 protocol. Councilperson Burke added, "Much the way we did with the parks. We ask them for the process they are going to use to make sure that they comply with COVID. I'm completely in support of them using the facility and I think we should volunteer that we can use that machine to do the cleaning." Supervisor LaGrange said that his thought is that it appears we will probably be keeping it closed through that time. At this point, who knows, but it's a little different than having different

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organizations come in to do their weekly programs and stuff. I think this is a tremendous community service. It would be great if we could help accommodate. If we're not using it it lessens the issues with the COVID cleaning and stuff. We'd expect them, just like Bridgit said, to have a protocol set up like we did with the parks. Have them clean it as they do but we could also go right back and hit it with the electrostatic sprayer, and it would sit idle again for a while anyway. He thinks all those things give the potential for us to offer this. That's his opinion. Councilperson Burke added that it's not going to expose our staff to anything additional because they are not using the building. Councilperson Leinung had a couple of clarifications. If the general public was coming into the building, he thinks that would be an issue. That doesn't sound like it's happening. It sounds like they are bringing it out to the cars. It does sound like it's not just a staging area. They are actually going to bring everything there, assemble the boxes there, and then hand them out. So there are a handful of people that will be inside for a fair amount of time to put the boxes together and then to be running back and forth in and out. We need to know how many people it's actually going to be that are physically going to be in the building. How long is it going to take them to bring everything in? He's a little concerned about having people in the physical building for probably a couple of hours at least even after they stop handing it out. His concern is more with the general public coming in and out which doesn't sound like that's an issue, but it would be good to know how many people. Maybe Diane can respond and say that, and I'm getting ahead of myself here since we haven't heard from Adam. Councilperson Greenberg said that he agrees with what's been said. He agrees. If we can figure out how to do it safely it's an important thing to do. Supervisor LaGrange agreed. Diane, if you could maybe say that we're in general agreement that we would like to accommodate this but going back Bridgit's thought on having a plan it would include the number of people that would be there. If they could get this to us in a relatively quick manner, a plan for what they are going to do, masking, and so on and so forth we could get those parameters set, make sure that we don't want them tweaked in any way, and give them the general okay pending their plan. Is that good with everyone? Councilperson Burke said yes. Councilperson Greenberg said that sounds good and maybe Doug could meet one of them up there. There is probably a way to use the front door and the back door so that the flow is not back and forth as much as it is through the building. Supervisor LaGrange agreed. Councilperson Greenberg added that this will keep people from passing each other, and they might not know what the set-up is. He doesn't know if any of them have been there before. Supervisor LaGrange said that he could certainly meet them up there and talk about it. Councilperson Greenberg said it probably wouldn't hurt for him to see specifically how they were going to do it. Councilperson Greenberg asked if they are going to be using the kitchen? Supervisor LaGrange said it doesn't sound like it but we can confirm those things. Councilperson Leinung asked how long they have to be there before and after, assembling the boxes, and all that. Supervisor LaGrange agreed. Councilperson Leinung added that he thinks it's a good use for a good cause. Supervisor LaGrange agreed and asked if we needed a motion. Councilperson Burke said that she didn't think we needed a motion until we see their plan, but we can certainly convey that we're all in favor. Supervisor LaGrange asked if Attorney Naughton wanted to say anything. Attorney Naughton said he agreed with that. Let's get the plan and then approve.

7. Schedule Town Board Workshop re: Draft Chapter 164-Subdivision Law Amendments

Supervisor LaGrange said that after our last workshop on the subdivision law we talked about possibly setting up a workshop again for some time. Supervisor LaGrange suggested the fourth Wednesday of the month. He hasn't talked to Nan recently to see how things are coming. He didn't want to bother her since she said she'd send something out. Adam, have you talked to her at all on it? Councilperson Greenberg said he hadn't talked to her since the workshop. He thought Supervisor LaGrange was going to write her and ask her to send us the questions she needs answers to. He thinks that's how we left it. Supervisor LaGrange said that he did and he copied all of the Board. Councilperson Greenberg said so she has not gotten that to us as far as I know. Councilperson Hennessy said she put it in the context of revising per the meeting and leaving the questions that still remain unanswered as highlighted. She's not making a list. She's just redoing the document with those questions still highlighted. Supervisor LaGrange asked if the Board wanted to set up a workshop for September 23, 2020, assuming we have a response and a chance to look at it. Everyone agreed.

Resolution 2020-193

Supervisor LaGrange offered the following and moved its adoption:

Resolved that the Town Board of the Town of New Scotland does hereby set a workshop for the

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Subdivision Law for on September 23, 2020, at 6:00 PM via Zoom.

Supervisor LaGrange added that we will cancel if we don't have the stuff.

Councilperson Greenberg seconded the motion.

A roll call vote was taken: Supervisor LaGrange Aye
 Councilperson Greenberg Aye
 Councilperson Hennessy Aye
 Councilperson Leinung Aye
 Councilperson Burke Aye

All present, the motion carried (5 Ayes)

8. Highway & Parks Department:

• **2020 Highway and Parks Inventory**

Highway Superintendent Guyer said that it's September so, per NYS Highway Law, we have to turn in to the Town Board our equipment inventory. You all have attachment #2 which is the Highway Department inventory. Joe, our mechanic, went through his list of all this stuff. He keeps that updated for us. Some stuff comes off as it's sold and some stuff is added. The conditions change and stuff like that. We always have added our Parks as well just to keep the Board updated on what we have and that kind of stuff. The only item that is not on the Parks inventory is the parks' new pick-up truck. It did arrive and we do have it. It is not on the road but it is insured, of course. It's not registered yet. Joe is hooking up the radio and the lights and the tool box. That new pick-up truck is not on there but everything else is up to date. Jamie does a good job keeping his Parks stuff. We give him the list and he goes through that, as well. That's our annual inventory for the Board just to give you an idea of the amount of stuff we have and what we're dealing with. We also utilize this sometimes for shared services and things like that.

Supervisor LaGrange asked if there is anything that jumps out at you on this that we should be aware of. He would ask the same of the Board if they have any questions. Highway Superintendent Guyer asked as far as replacement? Supervisor LaGrange said anything like that. Highway Superintendent Guyer said that at some point we're going to need a new 10-wheel dump truck. Our 10-wheeler hauls material. It does not plow snow. We use it in the winter to haul sand. We use it in the summer to haul asphalt. It is a 1996 he believes. It has right around 300,000 on it right now. Supervisor LaGrange asked if that is the tandem dump? Highway Superintendent Guyer said it's a 1998, it's number 10, and Joey has the mileage at 325,000. At some point we're going to have to replace that. It's a handy tool to have. We only have one of them that size. Everything else is aging but doing fairly well. It's pretty straightforward.

Supervisor LaGrange asked if there were any questions. There were none.

• **Request to set hourly wage for new highway department employee John Hunter, Equipment Operator 1, class A, at \$19.98 per hour (step 3), to start 9-28-2020**

Highway Superintendent Guyer advised that we currently have three openings in highway due to retirement. We will have a fourth one, but that will not happen until November. So we have interviewed and chosen two replacements for our three openings as of right now. Our first replacement I would like to hire is a gentleman by the name of John Hunter for an Equipment Operator 1. John will be coming with a Class A license which would allow John to pull our tag trailer and haul our roller. Anything we put on our trailer would need a class A. The rest of us cannot do this legally. John will be coming to us with a Class A. He will come to us ready to roll. John worked for the Town of Westerlo. The Town of Westerlo downsized. He got fantastic reviews from his employer, the Westerlo Highway Superintendent. We met with John in an interview including myself, Chris, my deputy, as well as Teresa. We were all in agreement. It seems like a no brainer. He could walk in the door and we could put him in a piece of equipment. He'll have to learn our roads and our parts of town but as far as what we do, he did this. This is what he does. So, because of the experience I would like to start John at step 3 which would be \$19.98 per hour, and then I would like to put in next year's budget, John's anniversary date, if his performance is up to snuff I would like the ability to raise him on his anniversary to step 4 if deemed appropriate. Supervisor LaGrange said any of these people that you hire, Ken, like in this instance step 3, and it

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looks like the next one, step 2, they are replacing guys that were at step 5. Is that correct? Highway Superintendent Guyer agreed. Supervisor LaGrange added operator 2's also. Highway Superintendent Guyer agreed adding that the three that we hired already this year were Operators 2's and they were at step 5 on the scale. We are down to Operator 1's on this and we're lower on the scale. Supervisor LaGrange added that those guys that he's replacing were making just shy of \$24 per hour just for the Board's information. Councilperson Burke asked if we have any idea what he was making in his last position? Highway Superintendent Guyer said it was more than what we've offered him. Councilperson Greenberg asked how long he was with Westerlo? Highway Superintendent Guyer said he believes it was just shy of four years. He got rave reviews from the Highway Superintendent who was very sad to see what took place happen up there.

Resolution 2020-194

Supervisor LaGrange offered the following and moved its adoption:

Resolved that the Town Board of the Town of New Scotland does hereby set the hourly wage for the new Highway Department employee, John Hunter, Equipment Operator 1 with a Class A at \$19.98 per hours per the salary scale. This is step 3 and to start September 28, 2020.

Councilperson Greenberg seconded the motion.

A roll call vote was taken: Supervisor LaGrange Aye
Councilperson Greenberg Aye
Councilperson Hennessy Aye
Councilperson Leinung Aye
Councilperson Burke Aye

All present, the motion carried (5 Ayes)

- **Request to set hourly wage for newly permanent (starting September 14, 2020) full-time Highway Department employee Christian Tomlin, Equipment Operator 1, at \$16.85 per hour (step 1), with an increase to \$18.24 per hour (step 2) upon obtaining CDL.**

Highway Superintendent Guyer said that our next hire is a gentleman, Christian Tomlin. Christian is a resident of the Town. He has an apartment with his buddies outside of Town. He grew up in the Town and his parents live in the Town. His mother is from the Town; she grew up here. Christian has been a summer employee. This is his second year here. He knows what we do. He's excited and would like to stay and work with us. I would like to start Christian at step one of the Operator 1 pay scale. Upon obtaining his full CDL Class B License at that point I would like to move Christian to step 2 in the Operator 1 pay scale. It would be \$16.85 to start which we give new people if they don't come with a CDL; we give them six months. Everybody needs a CDL. We are not big enough for laborers. The bigger towns, Guilderland and Bethlehem, have positions that are strictly laborers. They do not require CDLs. We do not have that luxury. Upon obtaining a CDL he'd like to move him to step 2 which would be \$18.24. Christian currently has a Class B CDL permit so he and I have been out when we get a little downtime. We've stuck to kind of up on the mountain away from the traffic to get going. Christian does well. I think he will do well. We have to keep in mind that he is green and even if he obtains his license before winter this is not somebody we're going to put in a truck and send him out on his own in a snowstorm with a plow and a wing and 12 tons of sand in the back of his truck. He will take this winter, even if he does obtain his license, to be in the wing seat and come out when days are nice. We will wean him into it until he is ready to head out with that type of equipment.

Resolution 2020-195

Supervisor LaGrange offered the following and moved its adoption:

Resolved that the Town Board of the Town of New Scotland does hereby set the hourly wage for newly permanent full-time Highway Department employee Christian Tomlin starting September 14, 2020, as an Equipment Operator 1 at \$16.85 per hours for the salary scale step 1 with an increase to \$18.24 per hour, step 2 per the salary scale, upon obtaining his CDL.

Councilperson Hennessy seconded the motion.

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A roll call vote was taken: Supervisor LaGrange Aye
Councilperson Greenberg Aye
Councilperson Hennessy Aye
Councilperson Leinung Aye
Councilperson Burke Aye

All present, the motion carried (5 Ayes)

• **Discussion/Action re: new private road “Copperhead Lane”**

Highway Superintendent Guyer said last on his agenda for the evening is a private driveway, and he referred to attachment 2A. Albany County 911 needs a resolution for a private drive. He also thinks it’s nice that the Town Board gets to see these names before they approve them so we don’t end up with crazy, off-the-wall road names. What’s being proposed is called Copperhead Lane. It will be a driveway with two dwellings off the driveway. It’s for a set of parents and their son. It will be off Route 85A, a state road. It will be in the hamlet of New Salem so they will deal with New York State with their permits. All we will be in charge of is assigning them 911 numbers once this is approved, they get the driveway completed, and I know where the houses are going to be. Then I can assign 911 numbers to the two houses. It’s pretty straightforward. As a Town, as a courtesy, once this is approved we put up the first sign and the post. We create the sign. It will say private drive, as mine does. We have many of them around Town. The sign is put up once it is now owned by the homeowner. If the sign gets knocked down or stolen, it’s the homeowner’s responsibility to take care of that. Supervisor LaGrange asked if it has to be replaced in a timely way by them if something were to happen? Highway Superintendent Guyer said it would make sense. If they need emergency services, that’s how they would find them. I call them a few times and I try to get them to do it. After that I don’t have anything to make them put this sign back up. Supervisor LaGrange said it seems like there would be a provision for us to put another one up after several attempts and then charge them for it. Highway Superintendent Guyer said if that’s the way we want to go we could set something up. That’s something we’d have to talk to Michael about and get set up. We can certainly do that. It makes sense if you want to name your driveway to keep the sign up. It’s only happened once or twice where I’ve had an issue. Most people are good about it. I have run into that issue, yes. Supervisor LaGrange said we can discuss that later.

Resolution 2020-196

Supervisor LaGrange offered the following and moved its adoption:

Resolved that the Town Board of the Town of New Scotland, per Albany County’s E911 regulations, we adopt the following private road, Copperhead Lane, off State Route 85A, a private road that requires a driveway with two of more houses on it.

Councilperson Hennessy seconded the motion.

A roll call vote was taken: Supervisor LaGrange Aye
Councilperson Greenberg Aye
Councilperson Hennessy Aye
Councilperson Leinung Aye
Councilperson Burke Aye

All present, the motion carried (5 Ayes)

8A. Discussion/Action re: WiFi access for Charley Houghtaling Town Park in Feura Bush

Supervisor LaGrange said that he sent a proposal and, again, he thanks Adam for reminding him because we had a quote from Spectrum for \$3,000 to run the line to our pavilion there. Then it was around \$79 a month for the service. He talked to Hudson Valley Wireless and their representative, Jason Guzzo, who I have had a lot of contact with in various ways. They proposed a \$249.90 installation fee and then a monthly rate that totals \$65.35. That is a monthly rate of \$49.90, \$5.55 for surcharges and fees, and equipment rental of \$9.90. The number one reason why we want this is to be able to have Kenny, myself, and the Parks guys to have remote access to the cameras so if we see something astray we can get somebody down there immediately and maybe catch them in the act rather than what we’ve had to do in previous times, finding damage or issues and then look back at the cameras. So, he thinks this is great. They gave us a very good price and a very good deal. They

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came in with their engineers to determine the level of service. It was excellent. There was a little concern by our guys who do the cameras, Steve Prokrym with Keeplock Securities. He wasn't sure if the wireless would work for his stuff so I asked him to give Jason a call. He did and they both responded that they are satisfied that it won't be a problem. They will also be giving us a good deal as you probably read through the information so that there will be Wi-Fi opportunity for folks that are in the park. That's part of the whole plan if it's a municipality giving that access to folks in the neighborhood. He'd like to get moving on it. He'll introduce a resolution. Does anybody have any concerns or hesitation? Councilperson Leinung said that it looks like a much better price than when he saw the first email about it through Spectrum for \$3,000. This comes out to like \$750 a year or a little more than that plus \$250 for installation so it's like \$1,000. Does this come out of the Parks budget? He's just wondering where the funding is going to come from for the monthly fee. Highway Superintendent Guyer said that if this is approved now he will go back tomorrow and talk to Lisa and Doug. We will figure out the monthly cost and this will be added to. So when we start to have our meeting next month on budget you will see it is in there. It will be in the Parks budget. Councilperson Burke said that she's looking for Doug's email and not finding it quickly. What is the equipment we are renting? Supervisor LaGrange said it is the box basically that we will hook the cameras into. What's a good word for it, Adam? Councilperson Greenberg said that it's an antenna. It's really what's receiving the signal from their tower. It's a box that is about 1 foot x 1 foot x 3 inches. Councilperson Burke asked if we know what the cost of that box is? Very frequently it's cheaper to purchase than to rent those kinds of things. She was just curious about that. Supervisor LaGrange said that they didn't give us that option. He assumes that Adam has something inside the house too that's connected to that. Councilperson Greenberg said not really. They run a wire from that box which is really the modem to wherever your router is. Councilperson Leinung said that he thinks we would have to provide the wireless router for the wireless. Councilperson Greenberg said that we do. Councilperson Leinung said that that's like \$50. Councilperson Greenberg added that it depends on the router you want to use. Councilperson Leinung agreed saying that it depends how far we want to go. If it's just for the park use probably near the pavilion it probably doesn't need to be a super strong signal. Councilperson Hennessy said that that is one of the questions he had. How wide will the signal be and will it encompass nearby houses? He doesn't think we're looking to have all kinds of people using this from residences or businesses. This would mostly be for park use. Supervisor LaGrange said that that's the intent. Supervisor LaGrange added that he would assume you will get some bleed over because there are some close houses. They have Spectrum now. Councilperson Hennessy asked if they said how far the signal would extend or address any of that? Councilperson Greenberg said that it has to do with the router you buy. It doesn't have to do with the antenna. So we determine that by the equipment we get. Councilperson Hennessy said okay. Councilperson Leinung said that he thinks a general router would probably cover 100 feet. It's not super far. His router in his house goes to his backyard a fair amount. If he's at the very edge of his property he doesn't get any signals. From where this is in the park he thinks there are maybe one or two houses and they're not even that close. He doesn't know if that would really be an issue. Councilperson Hennessy said okay. Supervisor LaGrange added that, as to the equipment rental, it's on them by renting it to replace it if something happens. For \$120 a year that's pretty good security. Councilperson Leinung said that it's not like the router you have in your house. It seems like it's a more specialized piece of equipment. He's not sure how available it is to purchase. Supervisor LaGrange said he thinks Bridgit probably meant to purchase. Councilperson Leinung said it's something we can look into. Supervisor LaGrange said that he doesn't know what they decided. Did Jason say anything to you, Adam? They discussed it with Jamie and the top of the pavilion was sufficient. We didn't need a telephone pole or anything like that. Highway Superintendent Guyer said that that's correct. The antenna will be on the building itself. It will not be on a telephone pole or anything like that. Councilperson Greenberg asked if there is a good spot out there that we can put our router where it will be dry and in a place where people can't steal it and things like that? Highway Superintendent Guyer said he's not sure if the router can be located inside the building. How much strength do you lose bleeding through the wall? If not we will have to come up with something up in the rafters where we can mount it and it's hidden. He thinks that would be an option. He doesn't believe it's similar to the router in his house. They're not that large. We could certainly hide it on top of one of the beams and it wouldn't be visible from the ground. He doesn't think it should be an issue.

Resolution 2020-197

Supervisor LaGrange offered the following and moved its adoption:

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Resolved that the Town Board of the Town of New Scotland does hereby accept the quote from Hudson Valley Wireless for broadband Internet access for the Charley Houghtaling Town Park in Feura Bush with an installation cost of \$249.90 and a monthly charge of \$65.35 and authorizes the Supervisor to sign it.

Councilperson Greenberg seconded the motion.

Supervisor LaGrange said that he thought this was a great opportunity to protect our investments down at the Park which he'll talk about a little later under Liaisons. This will also give the Parks guys a better opportunity to see what's going on and to know what that have to do if they have to run down there. I think this is a great investment.

A roll call vote was taken: Supervisor LaGrange Aye
Councilperson Greenberg Aye
Councilperson Hennessy Aye
Councilperson Leinung Aye
Councilperson Burke Aye

All present, the motion carried (5 Ayes)

9. Appointment of Board of Assessment Review member Gary MacDonald for a term from October 1, 2020, to September 30, 2025.

Supervisor LaGrange said that he believed Diane talked with Gary or did Michael? Town Clerk Deschenes believed Michael talked to him and this would be a reappointment. He's been on the Board for several years now.

Resolution 2020-198

Supervisor LaGrange offered the following and moved its adoption:

Resolved that the Town Board of the Town of New Scotland does hereby reappoint Gary MacDonald as a member of the Board of Assessment Review for a term from October 1, 2020, to September 30, 2025.

Councilperson Greenberg seconded the motion.

A roll call vote was taken: Supervisor LaGrange Aye
Councilperson Greenberg Aye
Councilperson Hennessy Aye
Councilperson Leinung Aye
Councilperson Burke Aye

All present, the motion carried (5 Ayes)

9A. Discussion/Action re: COVID-19 protocol at Town Hall

Supervisor LaGrange said that Diane has requested a couple of potential changes. Right now we have people ringing the doorbell and primarily Diane or Patty Barber, her Deputy Clerk, answers the door and determines whether the person needs to come in or not. If they come in, then they have them sign in and say which department they are going to. They take their temperature and the person goes on from there. Diane, and correct me if I'm mistaken, would like to see the front door left unlocked so people can return to coming in and we would set up and have the availability of more of those tables to kind of keep folks in that front foyer and then they could sign in and say where they are going. Even from the desks Diane or Patty could either notify Jeremy or Betsy. That person would then potentially take them on and make sure they signed out when they left. They could also take their temperature for that matter if we did it that way. So, Diane sent us a pretty good email on what she was thinking so here we are to discuss. Town Clerk Deschenes said she would also like to do away with the temperature if we could. Most places aren't doing that. People that are not running a temperature could have COVID. Councilperson Leinung said he thinks we're at a point where we don't need to have the door locked. He thinks having people be able to come in but then stop at that table is the biggest thing and signing in and filling out whatever paperwork. It sound like Patty or whoever has that view so they will see if someone comes in and can say stop there and fill out the

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paperwork. For temperatures, it's more for the protection of the staff who is interacting with the public so he's kind of deferring to whoever is dealing with the public mostly. Town Clerk Deschenes said she asked everyone in the front and they're comfortable. Councilperson Leinung said Diane you're right. Schools aren't doing temperatures. It was kind of the thing to do when we started this but he thinks we're getting to the point now where we don't necessarily need to take everyone's temperature. What would be good, and he can find something to send around, there is kind of like a checklist. People could checkoff whether they have symptoms. For his kid's school it's literally like five things. It puts it on them to self-report how they are feeling that day. He doesn't know how effective that is but it at least makes people consciously think, "Yeah I did have a sneeze today. Oh I do have a sore throat." That's maybe a better way to do it. Have a sheet of paper there and check off five things, no I don't have a fever, or no I don't have symptoms, no I haven't been in contact with anyone with COVID in the last 14 days, no I haven't traveled out of state in the last however many days. So, that's kind of an extra level of self-assessment and protection. Supervisor LaGrange said one of the things that we've been talking about too is the chaos of water bill payments this past month. It's been quite a drain. So what we are looking to do is as we mail out the penalty bills, which would be starting tomorrow, final payments were due today for the first payment period. Start to say we only accept payments by mail either with a money order or a check. That would lessen the amount of people that would come in. This is just ballpark guessing and he doesn't have a problem doing it this way. He thinks this is a good step forward. Diane would you say maybe a third of the people don't come in right now that come to the door? Would that be a rough guess? Town Clerk Deschenes said she didn't know. It didn't seem like we had any let up at all this past couple of days. Supervisor LaGrange said it's been a little hectic because it's the last two days of water bills. Town Clerk Deschenes said that's usually the way it is. She can't really say there has been any change. She thinks the same people that are used to paying in person like to pay in person. Councilperson Leinung asked if there is a way to do a drop box or something? Town Clerk Deschenes said the problem with the drop box is that the drop box is really for at night when you're not here. If we're here people are still going to want to come in. Councilperson Leinung asked if people are coming because they want their receipt or because they want to physically see that it's been received? Town Clerk Deschenes said she thinks they just like coming in. They like to see Town Hall. She gets the same taxpayers year after year too. They are on their way by and just stop. They save a stamp. Councilperson Leinung asked if it is a possibility to set up some type of drop box and have it right outside and it's just checked a few times during the day? Councilperson Leinung asked if that is a security issue? Town Clerk Deschenes said she would prefer not and the reason is because number one like right now we need to look for postmarks. She knows darn well that there are going to be people that will drop it in that locked box and we're going to have to go back to the cameras and see when they dropped it. In addition she has a locked box in the back for Seniors and she's got one outside her door for the Transfer Station. She doesn't need three. She thinks that's sufficient really. Councilperson Burke said that she wants to say how careful everyone at Town Hall has been in really making sure they are safe and the people who come in are safe. If Diane feels this is an appropriate way to move forward, she thinks we should give it a try. If it turns out that it's creating a problem we can always go back to what we have been doing. Councilperson Leinung said that he's in general agreement. He thinks the one thing that could be worrisome is if there are multiple people coming in; two or three people try to come in at the same time. She doesn't know if we could put up a sign saying only one person in this area at a time. She doesn't know if Diane and Patty are comfortable saying "oh sorry, can you wait outside until somebody is done?" Supervisor LaGrange added that if we have more payments made by mail or when it comes to the tax bill, we don't say to send a check. We don't say that we're not accepting payments in person. If we say that you will still get some stragglers but he thinks it will lessen the times when you're going to have a line of people and we've already determined that we're going to send out something. People can pay their tax bill online or they can pay it by money order through the mail or a check through the mail. He thinks that will relieve a lot of the congestion but when it comes to that too, Dan, he's got about five of those markers out in the hallway on the floor. He thinks we can arrange the tables. In retrospect it's too bad we didn't do the renovation up there because we'd be more COVID ready. He thinks we can set up the tables in a way to allow people to separate. They will all be wearing masks now. He doesn't think Diane has turned anyone away without a mask in quite a while, right? Town Clerk Deschenes said that someone didn't have a mask on yesterday but they had it with them and they put it on. Supervisor LaGrange said we just have to be sure that we make it clear to wear your mask. He's still in favor of taking temperatures. He knows it's a hassle. Maybe the person that is meeting the person takes their temperature instead of Diane and Patty doing it every time. He still thinks it's kind of important but that's his opinion. Councilperson Hennessy said that he thinks it's a great idea to use

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the table and have the door open. It almost provides a better sense of separation for the employees because the half doors provide that separation and they don't have to closely address the visitors. The temperature thing may have worn out its welcome a little bit. He's fine with the temperature element. He thinks the contact tracing is the bigger thing that we are dealing with now, and Mike Naughton sent a nice email explaining a lot of the specifics and the forms Dan Leinung spoke about. He thinks it would be good if we have all that information if it's ever needed. Supervisor LaGrange said maybe we need to redevelop our forms as part of this process too. Right now they sign their names and some of them you can't read. We could probably trace backwards. A lot of people you have a printed name, a phone number, which department you were going to, and maybe some of those checklist items that Dan spoke of. Maybe we can just jockey our form around to better accommodate and do a better job with the contract tracing, too. Councilperson Hennessy added that we could make that department wherever they are going be the specific repository of that person's form and they can make sure the form is legible. Attorney Naughton said he suspects the form itself that you keep seeing at all these places, like where he goes to get his haircut, is available online through the State. You can probably just download it. Councilperson Leinung said that he thinks there are templates on the State website. Supervisor LaGrange asked Councilperson Greenberg if he had any thoughts. Councilperson Greenberg said, as he said in an email, he's supportive of Diane's position. He thinks Bridgit makes a great point that if this isn't working in a week or two we will roll it back. So, he'd like to see how it goes. He personally would want to do away with the temperature taking. He's not sure we get a lot of information from that. He also thinks that it may put our employees in a more dangerous position than they otherwise would have to be because they have to get up close to the person and take their temperature. So, he's not sure that the positives of taking the temperature outweigh the negatives at this point. That's where he's at. Again, if we end up having trouble we can change back and start taking temperatures if that's what the CDC recommends, but he doesn't think they are anymore. He asked Diane if she researched that at all. Town Clerk Deschenes said she was looking into that. You had to be exposed to someone for 15 minutes in order to be in the tracking program. If you weren't around someone for at least 15 minutes they didn't consider you as a possible candidate to get COVID. Councilperson Leinung said that he thinks it's still a best practice and if you can take temperatures, take them but we know you can have COVID without a fever so it's kind of fallen off as being one of the most important things. Masks, social distancing, and limiting interactions with people are definitely much more important. At his kids' daycare they are still taking their temperatures every day, but he thinks that's an actual requirement for the daycare themselves. His son started kindergarten and they are not taking their temperatures every day. You have to self-report that they don't have a temperature. So, it seems like the temperature taking is not as much of an issue as it was when we first put this into place months ago. Attorney Naughton said that with respect to our own employees at Town Hall do they now take their temperatures themselves? Supervisor LaGrange said either at home before they come in or with the gun when they get here. He knows two that use the gun when they get here. He does his at home. He has every morning and every night since this started. Attorney Naughton asked if the gun will continue to be there for employees to use. Supervisor LaGrange replied yes, adding that it could also be used by employees. Say someone is to meet with somebody from the public in their office. Maybe they'd be comfortable using the gun to be sure. One more step that the person doesn't have it. Rather than everyone being checked on the way in, maybe one of the employees here just wants that extra level of protection and that option could be available.

Supervisor LaGrange asked if Highway Superintendent Guyer had a question or comment. Highway Superintendent Guyer said he did and Michael kind of hit on it. We've been talking about the public and the temperature taking. Since this started up at the shop he puts his mask on and goes around taking everyone's temperature every morning. He was kind of excited to hear this conversation. Can he get away from that? These are the guys that are there working every day. He knows they're not out of town because if they want to go on vacation they have to ask him. So, we know where they are going. We know they are in the state, the capital district. Can he get away from our morning temperatures? Attorney Naughton said that this isn't a legal thing. What we do at our office every morning is when he walks in there is a table with a sign-in sheet and one of those temperature guns. You take it yourself. He's sure a lot of people forget before they leave the house to do that so it's just there, it's easy, and there are wipes right there. If you want to just have those guys do it on their own that might be another approach. It seems to work very well at our office. Highway Superintendent Guyer asked what if they attest to it and he puts a sheet up by the time clock asking if they took their temperature this morning. If not, here's the gun and here's the wipes. So it's there available to them. Attorney Naughton said you can do that. Councilperson Leinung said if they do it

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ahead beforehand at home fine, but have it available in case they forget. Highway Superintendent Guyer asked Michael if he would still suggest documentation daily that they've done it at work or on their own? Attorney Naughton said that he thinks it's a good idea. We are trying to show, if anyone ever challenges us, that we are complying with the Governor's rules. He also thinks there is some benefit if there were an employee that claimed they got it at work. At least we have done certain protocols to do our best to protect everyone in the workplace. Attorney Naughton added that it's not great for you to have to go around doing it and it's kind of weird. It's another way of getting it done.

Supervisor LaGrange said that we've decided two things. We will leave the door unlocked. People won't ring the bell anymore to come in, at least for the time being. We will set up the tables so that it channels people and gives enough room for people to socially distance. They come in with a mask on and we top it off with the 6-foot discs on the floor. We will change the visitor sign-in sheet so it better accommodates the contact tracing with a little more clarity with a phone number and a printed name along with the check-offs. Dan, if you could send anything you have on that. Councilperson Leinung said that he thinks there is a sheet so he can send that. Supervisor LaGrange added that we can look for a template of sorts, too. We will continue with our employee log-in as we've been doing them. That keeps us knowing who is in and who's out when somebody might come in that's a problem so we have a better contact tracing with that. Diane, was there anything else aside from those things? Town Clerk Deschenes said that it sounds good other than what we've said. We will change the wording on the water billings going out and the same thing with tax bills. That will help tremendously. Supervisor LaGrange said that we will try to get this off the ground by Monday at the latest. Let's get that new template going and he'll get some tables around and get a feel for where we can set them up and how we can keep it comfortable and not be a fire exit hazard or anything like that. We'll figure that out.

10. Liaison Reports:

Charley Houghtaling Feura Bush Park Dedication

Supervisor LaGrange said that due to the COVID situation and the protocol and so on, unfortunately the dedication for the James Deragon Pavilion at the Charley Houghtaling Feura Bush Park had to be limited to just family and close friends. That happened on Saturday and he was asked to come down on behalf of the Town. It was a very nice occasion. He doesn't know how many people were there, probably 49. They had it catered. Everyone had masks and social distanced other than families that live together and stuff. It was a great occasion. Michele Wagner who raised an incredible amount of money for the new pavilion in memory of Jimmy did a great job setting this up. If you haven't been down to see the completed pavilion you really need to go visit. It's an amazing structure. It was worth the hassle and headaches that all of us had, Kenny and himself included, because we never would have done a structure like this with the Town. He would remind you that when he helped tear down the old one five or six out of the eight 6 x 6's that held up the old pavilion were rotted substantially through so it was going to happen. Something was going to have to be done and we would have never had an opportunity to have something as outstanding. It's just incredible. You have to see it. It's just an incredible structure. He wants to thank Michele, 3D Rigging with Hank Digisser who is a resident here for his volunteering and efforts, and the people that work there. He's not going to say everybody that had some contribution there, but Hank and his company did the most outside of Michele lining everything up and raising funds. The carpenters' union was instrumental in helping to resolve some of the issues with getting the uprights and the trusses and so forth fashioned and put together. It's just an incredible job. Again, Ken, do you have anything you want to say on top of that? Supervisor LaGrange added that he wants to also thank obviously Ken, Jamie, and Eric because we had to meet the new floor level with the stone ramp up to the pavilion. Jamie and Eric took care of that and Kenny and the guys also took out the old narrow asphalt walkway that went from the pavilion past the front overhead door around the side to the bathrooms. They put in a very nice new wider asphalt walkway that also was ramped up to match the level of the floor. With the new sign, there was some work that had to be done landscaping-wise. Again, Jamie and Eric. He doesn't know if there was anyone else, but they used river rock and shrubbery and stuff. It's just a gorgeous setting. Highway Superintendent Guyer said it is a fantastic structure. If you haven't seen it please find the time. Drive down to Feura Bush and check this thing out. It's just so much more than our kind of construction-grade pavilion that we had before. It's just a beautiful structure. Hank and his crew did a phenomenal job. Everybody did. He will still be in contact with Michele. It's pretty much done. We would like some lighting inside. He believes Michele still has some funding. He'll be getting with Michele. We'll be discussing lighting inside and get it wrapped up. It's pretty much done. It's usable. It's being used.

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Councilperson Hennessy asked a question. Was there a reason why Supervisor LaGrante didn't let the Board know? We probably couldn't have gone but it might have been a good idea for us to know ahead of time. Supervisor LaGrange said that they asked that we didn't have anybody else come down because they had a strict number that they could allow there to congregate. Councilperson Hennessy said he knows that. If we couldn't have gone, just apprise us, that's all. Supervisor LaGrange said that there was no reason other than there was no opportunity for anyone else to go. He just wanted to let you know what went on and how it went. Supervisor LaGrange said that he's going to send some pictures just so you get a sense of it too. He believes Michele was saying she wants to have a bigger kind of grander opening in the spring and hopefully with lessened COVID restrictions of attendance and so forth. Then she would want more and more people to come and experience it, but for this she just wanted to have something done with Jimmy's mother especially at this point to at least have something dedicated with a little ribbon cutting and stuff to accommodate close family.

Historical Society

Councilperson Leinung said that he believes we talked a little bit last time. They are going to do their next meeting remotely, as well. Their request to use the Community Center as a meeting place is not quite there. He's not sure if he brought up the point that Allen asked. There are some researchers who want to come and use some of the resources at the museum. He thinks it would be like one or two people at a time at most. So, he wanted to raise that. He doesn't necessarily think that's an issue if someone makes an appointment to come into the historical museum to do whatever research they need to do for an hour or whatever as long as it's prearranged. He just wanted to raise that. Also, Allen did want to throw out the idea of eventually opening up the museum to the public again. Again, museums are allowed to open under phase IV so they have been technically allowed to open since June or July. He thinks the museum is only open Sundays for a two- to three-hour period anyway under normal circumstances. So, nothing we have to decide yet but he did want us to at least think about the idea of reopening the museum as well to the public. He doesn't believe they are going to be doing any programs this year; it's just not feasible, but he did want to raise those two points about the researchers coming and the point about opening the museum at some point. He doesn't think we need any decisions, maybe just on the researchers if everyone is okay with somebody coming in. Allen or whoever would let them in one person at a time with specific appointments or something if people would be okay with that. Supervisor LaGrange asked if these people are outside the historical association that are coming in for research? Councilperson Leinung said he thinks so. He said there have been a few people. He doesn't think they are necessarily members of the historical association. He didn't really get specifics but he said it would be outside people possibly coming in for appointed times. Supervisor LaGrange asked for thoughts. Councilperson Greenberg said that he doesn't think there is a rush on this. Can we think about it a little? Councilperson Leinung replied yes. He just wanted to raise it because Allen asked a while ago. He thinks we talked about it a little bit but he wanted to re-raise it. If there is a more specific time when someone wants to come in we can reassess and have a decision on that. Councilperson Greenberg said that maybe we can have a little time and bring it up on Friday at our COVID meeting. Supervisor LaGrange said sure. Councilperson Leinung said that he just wanted to re-raise it. Something for us to think about.

Status of Swift Road Investigation

Councilperson Hennessy said that he would like to know the status on the Swift Road investigation if that's available. Supervisor LaGrange said that they met, and Garret and Bruce Secor are putting together a synopsis of their observations. This was Tuesday. Engineer Frueh replied Thursday. Attorney Naughton asked if there is still a contract issue out there? Supervisor LaGrange said that that's what he was getting to. Attorney Naughton said that if we're doing an Executive Session tonight that would probably be better for a discussion about that. There has been a test done and some information was gathered from that, and he thinks what we do with that and where we go from here is probably something still in negotiation of the aftermath of the contract. Supervisor LaGrange said that that's what he was beginning to say. We had the test and we're formulating a response, an observation. He figured an Executive Session talk because it is a contractual legal matter. We can give more specifics in the Executive Session.

Lighting Law Amendment

Councilperson Greenberg asked if we've had any movement on the lightning law amendment?

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Councilperson Burke said that she has not put it together yet. Councilperson Leinung said that he has some ideas so he can work with her. Councilperson Burke added that it's just a matter of her sitting down and doing it. She doesn't think it's going to be that challenging. She asked Supervisor LaGrange if he contacted the police on that? Supervisor LaGrange said that he talked to Doug Miller and asked him to check on this to see if there was anything further. As far as what's going on up there, until they have something happen, there is not much they can do. Councilperson Burke said that that makes sense. Supervisor LaGrange replied, "Sadly." It would seem like there would be a little bit more that could be asserted.

11. Departmental Monthly Reports:

- Town Clerk, Aug 2020
- Registrar, Aug 2020

**12. Pay the Bills
Resolution 2020-199**

Supervisor LaGrange offered the following and moved its adoption:

Resolved that the Town Board of the Town of New Scotland does hereby approve paying the following:

| Pay the Bills September 9, 2020 | | |
|------------------------------------|-------------------|--------------|
| Abstract # | Vouchers | Amount |
| | 20200843-20200928 | \$148,126.44 |
| Abstract# | Prepays | |
| 08/17/2020 | 20200814-20200834 | \$4,624.45 |
| 08/25/2020 | 20200835-20200842 | \$42,210.37 |

Councilperson Greenberg seconded the motion.

A roll call vote was taken: Supervisor LaGrange Aye
 Councilperson Greenberg Aye
 Councilperson Hennessy Aye
 Councilperson Leinung Aye
 Councilperson Burke Aye

All present, the motion carried (5 Ayes)

**13. Approve any Budget Modifications
Resolution 2020-200**

Supervisor LaGrange offered the following and moved its adoption:

| Whereas, there is a need to provide additional funding for amounts made or to be made in excess of the appropriation provided in the adopted budget, the Town Board resolves to provide funding as follows: | | | | |
|---|-----------|----------------------------------|-----------|--------------|
| FROM | CODE | TO | CODE | AMOUNT |
| Machinery/equip | DB5130.2 | Perm. Improvements/ Equipment | DB5112.2 | \$170,300.00 |
| To move appropriation from Machinery/equip. to Perm. Improvements for the purchase of a new paver that should have been charged to permanent improvements. | | | | |
| Trans/Dist/ engineering | WC8340.41 | Trans/Dist/contr. | WC8340.4 | \$1,000.00 |
| To move appropriation from engineering to contractual for amount over budget (\$111.85) plus estimate through year end. | | | | |
| Fund Balance | WKW0909 | Med and Dental Ins. | WKW9060.8 | \$250.00 |

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| |
|---|
| To appropriate money from Fund Balance to Med. and Dental ins. for amount over budget (\$6.56) and estimate through year end. |
|---|

| |
|--|
| The Town Board hereby resolves, pursuant to authority in Town Law, section 112, to amend the Town's 2020 budget as stated above. |
|--|

Councilperson Greenberg seconded the motion.

A roll call vote was taken:

| | |
|-------------------------|------------|
| Supervisor LaGrange | <u>Aye</u> |
| Councilperson Greenberg | <u>Aye</u> |
| Councilperson Hennessy | <u>Aye</u> |
| Councilperson Leinung | <u>Aye</u> |
| Councilperson Burke | <u>Aye</u> |

All present, the motion carried (5 Ayes)

Executive Session

Resolution 2020-201

Supervisor LaGrange offered the following and moved its adoption:

Resolved that the Town Board of the Town of New Scotland does hereby suspend the regular meeting and start an Executive Session to discuss a personnel and contractual issue.

Councilperson Hennessy seconded the motion.

Attorney Naughton advised that the personnel issue is employment related.

A roll call vote was taken:

| | |
|-------------------------|------------|
| Supervisor LaGrange | <u>Aye</u> |
| Councilperson Greenberg | <u>Aye</u> |
| Councilperson Hennessy | <u>Aye</u> |
| Councilperson Leinung | <u>Aye</u> |
| Councilperson Burke | <u>Aye</u> |

Executive Session began at 7:25 PM.

Councilperson Greenberg made a motion to adjourn Executive Session, seconded by Councilperson Hennessy.

Executive Session adjourned at 8:12 PM.

No action was taken during Executive Session.

Councilperson Greenberg had a question. Stantec recommended keeping the tank. Emmons said no. Who made the decision to decide which one we went with? Supervisor LaGrange said that he didn't know. Councilperson Greenberg asked if he was the DPW Commissioner or was Wayne? Supervisor LaGrange said Wayne was at the time. Councilperson Greenberg asked if Wayne made that decision. Supervisor LaGrange said he couldn't say. He doesn't know. He would assume it was in consultation with John, Wayne, and Emmons at the time. He really doesn't know. Councilperson Hennessy asked when that would have occurred? When would that decision have been rendered, before construction? How far before construction? He was curious. Supervisor LaGrange replied that he cannot honestly say. It would be a wild guess. He doesn't even know if he could find out. He might be able to looking back at emails. Councilperson Hennessy said that this is a \$20,000 problem. It's not a \$200,000 problem. It's not enough for us to kill ourselves over to understand the future ramifications. Supervisor LaGrange said that corrections and stuff could end up costing more in addition to that \$26,000 so that is a problem, but we are out of Executive Session now, too.

COVID Update

Supervisor LaGrange asked if we are going to have a meeting on Friday. As of yesterday we do have one positive in the Town of New Scotland but we only have half a dozen quarantines right now. You've been getting the regular reports in lieu of a Friday get together. It seems like two days away doesn't seem logical. Councilperson Greenberg said let's schedule it for next week and we can see

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how the new protocols in Town Hall are going. Michael will have time to research the legal options for the clerk. Supervisor LaGrange said we will have our regular COVID meeting next Friday, the 18th. Councilperson Leinung said that he just sent around a sample that NYC used for a checklist but it needs to get reworked. It has the four questions you should be asking everyone that comes in the door.

14. Adjourn

Supervisor LaGrange made a motion to adjourn, seconded by Councilperson Leinung. The meeting adjourned at 8:14 PM.

Diane R. Deschenes, Town Clerk