



Joint Historic Preservation Commission

Meeting Minutes

September 14, 2020 7:00pm

Meeting held at Voorheesville Village Hall

Attendees: Alan Kowlowitz (Chair), Chris Albright, Andrea Lain, Gwen Spicer, Richard Frohlich

- I. Call to Order – Meeting was called to order at 7:11.
- II. Secretary's Report - Motion by Mr. Frohlich (RF) seconded by Mr. Albright (CA) to adopt the minutes of the August 3, 2020 Commission Meeting with one small correction; passed unanimously.
 - a. Rotating responsibility for minutes – Ms. Lain agreed to continue recording the minutes.
- III. Liaisons Reports
 - a. Planning Board/Commission - Mr. Kowlowitz (AK) is still trying to get an information package in advance of Planning Board meetings; he hopes that one will be sent to him before the next scheduled meeting. He will also ask Georgia Gray to send him Planning Commission information.
 - b. Building Inspectors – no new information.
 - c. No Zoning Board activity was noted.
 - d. State Office of Historic Preservation (SHPO) – AK has yet to access his enhanced CRIS account. Ms. Lain (AL) will email Nancy Herter of SHPO to make sure that access has been extended. Ms. Spicer (GS) sent Commission members charts she extracted from CRIS; they are good examples of the helpful information available on CRIS.
 - e. NYS Preservation League - GS asked if she should reach out to Erin Tobin of the Technical and Grants Programs of the Preservation League and invite her to the next meeting to discuss our potential grant proposal. AK will invite Ms. Tobin to the Commission's October meeting; we hope that she will help us define our priorities so that they can be encompassed in the grant proposal due next April.
- IV. Old Business
 - a. Historic Resources Survey
 - i. AL reported on her efforts combining the Town Assessor's list of all structures over 100 years of age with our existing survey. As of the meeting date both lists were combined; in many cases AL was able to add tax ID numbers and current landowner's names to structures already on our list. She will send the updated Survey to all Commission members before the next meeting.
 - b. Picard's Grove – Mr. Albright (CA) reported that at the time of our meeting the Mohawk Hudson Land Conservancy had the option to buy the property. According to the judgment, 80% of the property must be preserved as open space but the remainder can be developed.
 - c. Whitbeck Building – no news on demolition permit.
 - d. CRIS and Archaeological sites – AL will ask Nancy Herter about AK's access to information.

- e. Interim Procedure for Reviewing Historic Structures and Sites – AK presented a draft document. The Commission will review the document and input any corrections, and we will vote on it at our October meeting.
- VI. Commission members decided to meet informally to discuss future Commission priorities.
- VII. RF moved to adjourn the meeting, seconded by CA. All agreed and the meeting ended at 8:30 p.m.