



Town of New Scotland, New York

Department Of Public Works
2029 New Scotland Road
Slingerlands, New York 12159

Phone: (518) 439-0938
Fax: (518) 439-8554
TDD: 1-800-662-1220

APPLICATION FOR SANITARY SEWER SERVICE INSTALLATION HELDERVALE SEWER DISTRICT

The undersigned permittee agrees that all work performed thereunder will be made pursuant to law and in accordance with all of the attached conditions, regulations and insurance requirements required by the Town of New Scotland, Commissioner of Public Works.

Property Information	Contractor Information
Parcel ID: _____	Contact Name: _____
Owner Name: _____	Company Name: _____
Property Address: _____	Company Address: _____
_____	_____
City, State, Zip: _____	City, State, Zip: _____
Daytime Phone: (____) ____ - ____	Business Phone: (____) ____ - ____
Evening Phone: (____) ____ - ____	24-hour Phone: (____) ____ - ____
	(In case of emergency)
Billing Address: _____ (if different) _____ _____	A copy of liability insurance is required when working in public right-of-way and/or connecting to public utility. Refer to either New Scotland or NYSDOT Highway Work Permits for insurance requirements.

Albany County Health Department Required Information	Service Lateral Details
<input type="checkbox"/> Single Family Home # of people in household _____ <input type="checkbox"/> Multi-Family Home # of people in Building _____ <input type="checkbox"/> Commercial Est. flow in gallons per day _____	Main is on <input type="checkbox"/> Same <input type="checkbox"/> Opposite side of road Main size: _____ - inch diameter Lateral size: _____ - inch diameter <input type="checkbox"/> Gravity Connection <input type="checkbox"/> Grinder Pump Connection <input type="checkbox"/> Grease Trap Required Make: _____ Size: _____ Gallons Model: _____
Owner Agreement In consideration of the granting of this permit, the undersigned agrees: 1. To accept and abide by all provisions of the ordinances, local laws or regulations of the Town of New Scotland, now in existence or that may be adopted in the future. A copy of the Sewer Ordinance may be obtained at the Highway Department. (Limit one per household) 2. To maintain the service at no expense to the Town. 3. To accept the responsibility for the satisfactory completion of work and hold harmless the Town of New Scotland, its agents and employees in the event of any loss or damage	Application shall also include the following: <ul style="list-style-type: none"> Sketch of proposed pipe, pumps, fittings between building and sewer main grease trap details (if required by ACDOH) "cut sheets" from grinder pump manufacturer (if applicable) <p style="text-align: center;">Do not start construction until</p>

that may be directly or indirectly be occasioned by said installation.

Signed by Owner: _____

Date: _____

Permit Review Approval is issued.

(Portion below to be completed by Town Staff)

Permit Review Approval	Installation Approval		
<input type="checkbox"/> Sketch / Details of Connection Approved <input type="checkbox"/> Grinder Pump Supplemental Form (if applicable) <input type="checkbox"/> Kensington Woods Sewer District Supplemental Form (if applicable) <input type="checkbox"/> Fees Collected Amount: \$ _____ <input type="checkbox"/> Insurance Paperwork Completed and Submitted <input type="checkbox"/> Highway Work Permit (if applicable)	Inspection	Inspected By	Date
	<input type="checkbox"/> Connection to Main <input type="checkbox"/> Lateral <input type="checkbox"/> Connection to House <input type="checkbox"/> Grease Trap (if req'd) <input type="checkbox"/> Grinder Pump (if req'd)	_____ _____ _____ _____ _____	_____ _____ _____ _____ _____
Approved by: _____ Commissioner of Public Works Date	Approved by: _____ Commissioner of Public Works Date		



Town of New Scotland, New York

Department Of Public Works
Town Hall
2029 New Scotland Road Slingerlands, New York 12159

Phone: (518) 439-0938
Fax: (518) 439-8554
TDD: 1-800-662-1220

Check list for filling out Application for Sanitary Sewer Service Installation

- Fill in all required sections on the Application for Sanitary Sewer Service Installation. All three (3) pages must be completed.
- Provide sketches of proposed pipe, pumps fittings between building and sewer main.
- Provide "cut sheets" from grinder pump manufacturer (if applicable)
- Provide details for grease trap if needed.
- Submit copy of liability insurance as required when working in a public right-of-way and/or connecting to a public utility.
- All applicants are required to pay a \$500.00 application fee as stated in the Town of New Scotland Sewer Ordinance. If required, the Connection fee to Bethlehem must also accompany this application. Make checks payable to "Town of New Scotland".



Town of New Scotland, New York

Department Of Public Works
Town Hall
2029 New Scotland Road
Slingerlands, New York 12159

Phone: (518) 439-0938
Fax: (518) 439-8554
TDD: 1-800-662-1220

Heldervale Sewer District Supplemental Form

**This Supplemental Form only applies to sewer connections being made to the
Heldervale Sewer District.**

As a condition of the 2003 Intermunicipal Agreement between the Towns of Bethlehem and New Scotland, a \$12,000 connection fee for each new single-family residential connection, or for commercial connections, equivalent units is to be collected. The fee does not apply for properties in the District that were issued Certificates of Occupancy prior to January 1, 2003. The New Scotland Assessor shall certify below if the parcel is exempt from the Bethlehem fee.

Parcel Identification Number: _____

Parcel Address: _____

Exemption Waiver

Signed by Town Assessor (or designee): _____ Date: _____

Print Name: _____

(Assessor shall attach copy of Certificate of Occupancy or other approved documentation to this form)

Calculation of Connection Fee to Bethlehem

- For existing commercial facilities, provide most recent annual water bills to serve as basis for determining average daily flows.
- For proposed commercial facilities, provide engineer's estimate of anticipated average daily flows.

(A) Metered / Estimated total annual water consumption: _____ gallons

(B) Divide by 365 to determine average daily flows: _____ gallons

If average daily flow (B) is less than 600 gallons per day connection fee is: \$ _____ \$ 12,000

(C) If average daily flow (B) exceeds 600 gallons per day, divide annual water consumption (A) by 600 to determine equivalent units: _____ gallons

Multiply equivalent units (C) by \$12,000 to determine equivalent fee: \$ _____

If a fee is required, make check payable to "Town of New Scotland".