

**TOWN OF NEW SCOTLAND**  
**MAJOR SUBDIVISION - FINAL PLAT**

DATE: \_\_\_/\_\_\_/\_\_\_

TAX MAP ID#: \_\_\_\_\_

SUBMITTAL FEE WITH APPLICATION:

ONE TO FIVE LOTS - \$200.00 + \*\$50.00 PER LOT

SIX OR MORE LOTS - \$200.00 + \*\$50.00 PER LOT

\*Unless lot fees paid for at preliminary plat

SUB/DIV NAME: \_\_\_\_\_

OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE#: (\_\_\_\_) \_\_\_\_\_

OWNER'S SIGNATURE OF CONSENT TO APPLICATION: \_\_\_\_\_

APPLICANT: \_\_\_\_\_

APP ADDRESS: \_\_\_\_\_

APP SIGNATURE: \_\_\_\_\_

PHONE#: (\_\_\_\_) \_\_\_\_\_

APP INTEREST IN PROPERTY: \_\_\_\_\_

SUB/DIV LOCATION: \_\_\_\_\_

PARCEL SIZE: \_\_\_\_\_ - \_\_\_\_\_ ZONING DIST: \_\_\_\_\_ - \_\_\_\_\_

NEW LOT SIZES: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

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BRIEF DESCRIPTION OF PROPOSED SUBDIVISION:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

<i>Department Use</i>	
<i>Date/Purpose:</i>	
Sub-Div #:	# _____
Submtl/Dt:	____/____/____
App/Fee:	____/____/____
Date/Pd:	____/____/____
1 <sup>ST</sup> P.B.:	____/____/____
2 <sup>ND</sup> P.B.:	____/____/____
Pub/Hrng:	____/____/____
Other:	____/____/____
App/Deny	____/____/____
Date:	____/____/____
Other:	_____ _____

**REQUIRED SUBMITTAL INFORMATION:**

FOURTEEN (14) COPIES OF PLAT AND SUBMITTAL MATERIALS AT A MINIMUM OF FOURTEEN (14) DAYS PRIOR TO THE OFFICIAL REVIEW MEETING, WITH PLAT CLEARLY MARKED "FINAL PLAT"

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**FINAL PLAT REQUIREMENTS:**

- 1. FOURTEEN (14) COPIES OF PLAT AND SUBMITTAL MATERIAL AT MINIMUM OF FOURTEEN (14) DAYS PRIOR TO THE OFFICIAL REVIEW MEETING WITH PLAT CLEARLY MARKED "FINAL PLAT"
- 2. PLAT SUBMITTED ON WHITE BACKGROUND, CLEARLY LEGIBLE DRAWINGS
- 3. PLAT SHEET SIZE IS MAXIMUM OF 30"X40". STANDARD SIZES OF 17" X22", 22"X34", 24"X36", 30"X40" ARE RECOMMENDED. WHERE MORE THAN ONE SHEET IS REQUIRED, A KEY DIAGRAM MUST BE FURNISHED FOR THE RELATIVE SECTION LOCATIONS
- 4. ALL DIMENSIONS MUST BE IN FEET AND HUNDREDTHS, WITH A MAXIMUM OF ONE (1) INCH EQUAL TO ONE HUNDRED (100) FEET
- 5. PLAT MUST BE CLEARLY MARKED "FINAL PLAT"
- 6. ALL PRELIMINARY PLAT REQUIREMENTS MUST BE SHOWN ON THE FINAL PLAT
- 7. ADDITIONAL INFORMATION REQUIRED:
  - A. SURVEY DATA:
    - a. BOUNDARIES OF THE TRACT
    - b. STREET, HIGHWAY, R.O.W., EASEMENT AND LOT LINES SHOWN, AND AREAS PROPOSED TO BE OR DEDICATED TO THE TOWN
    - c. SUFFICIENT DATA TO DETERMINE THE LOCATION, BEARING AND LENGTH OF EVERY STREET, HIGHWAY AND LOT LINE
    - d. LENGTH OF STRAIGHT LINES, RADII LENGTH OF CURVES AND TANGENT BEARINGS FOR EACH STREET AND HIGHWAY
    - e. ALL DIMENSIONS, BEARINGS AND ANGLES OF THE LINES FOR EACH LOT AND FOR EACH AREA PROPOSED FOR PUBLIC USE
    - f. PROPOSED BUILDING LOCATIONS AND SET BACK LINES
    - g. LOCATION AND WIDTHS OF PROPOSED DRIVEWAYS
    - h. LOTS AND BLOCK NUMBERING IN ACCORDANCE WITH TOWN PRACTICE AND IN COMPLIANCE WITH THE TOWN OF NEW SCOTLAND 91.1 DESIGNATIONS
    - i. AG. DATA STATEMENT
  - B. NAMES OF STREETS AND HIGHWAYS WITHIN FIVE HUNDRED (500) FEET OF THE PROPOSED SUBDIVISION
  - C. ALL PERMANENT MONUMENTS SHALL BE ACCURATELY NOTED AND CONSTRUCTED AS SPECIFIED IN #5.300B OF THE OF THE SUBDIVISION LAW
  - D. WHEN PRACTICAL, NOTE THE NAMES OF THE ADJOINING SUBDIVISIONS
- 8. ACCOMPANIMENTS, ON THE FINAL PLAT OR ON SEPARATE DOCUMENT:

- A. LIST OF THE NAMES, LOT NUMBERS, ADDRESSES AND PHONE NUMBERS OF ALL PROPERTY OWNERS WITHIN FIVE HUNDRED (500) FEET OF THE PROPOSED SUBDIVISION
- B. A STATEMENT, DULY ACKNOWLEDGED, BY THE TOWN OF NEW SCOTLAND TOWN CLERK, AND SIGNED BY THE OWNERS OF THE PROPERTY TO THE EFFECT THAT THE SUBDIVISION, AS SHOWN ON THE FINAL PLAT, IS MADE WITH FREE CONSENT BY THEM, AND IT IS THEIR DESIRE TO RECORD THE SAME
- C. CERTIFICATION BY THE PLANNING BOARD ENGINEER, AND THE TOWN PLANNING BOARD ATTORNEY, THAT THE SUBDIVIDER HAS MEET THE REQUIREMENTS OF ARTICLE VI OF THESE REGULATIONS
- D. TYPICAL CROSS SECTIONS OF STREET AND HIGHWAY PROFILES AND DRAINAGE DETAILS, SHOWING, AT A MINIMUM, EXISTING AND PROPOSED CENTER LINE GRADES, GRADES OF PROPOSED CULVERT INVERTS TO BE IN COMPLIANCE WITH TOWN OF NEW SCOTLAND HIGHWAY DEPARTMENT, AND THE TOWN OF NEW SCOTLAND TOWN BOARD, SPECIFICATIONS OR REQUIREMENTS
- E. PROTECTIVE COVENANTS, INCLUDING THOSE COVERING THE MAINTENANCE OF UNCEDED PUBLIC OPEN SPACE OR RESERVATIONS
- F. LETTERS, AS NECESSARY, TO THE PLANNING BOARD CHAIRMAN SIGNED BY THE APPROPRIATE STATE OR COUNTY OFFICIAL, OR A COPY OF THE APPROVED APPLICATION, RELATIVE TO CONSTRUCTION ON THEIR RESPECTIVE RIGHTS OF WAY
- G. THE SUBDIVIDERS TENDER OFFERS OF CESSATION, IN A FORM CERTIFIED AS SATISFACTORY BY THE TOWN OF NEW SCOTLAND TOWN ATTORNEY, OF ALL LANDS INCLUDED IN STREETS, HIGHWAY, PARKS AND OTHER LANDS NOT SPECIFICALLY RESERVED
- H. INCLUDE THE "LAND DISTURBANCE ACTIVITIES" AND THE "AG. DATA" STATEMENTS ON THE PLAT

**"Agricultural operations exist throughout the Town of New Scotland and there are presently or may in the future be farm uses adjacent to or in close proximity to the subdivided premises. Such uses are protected by New Scotland's Right-to-Farm Law."**

**"Prior to any land disturbance activity taking place, a "Land Development Activities Application" must be filed with the Building Department for review and approval in accordance with Article I, Section 4 of Local Law for Storm Water Management and Erosion and Sediment and Control."**

- I. SUCH OTHER CERTIFICATES AS MAY BE REQUIRED BY THE PLANNING BOARD, THE INSPECTOR OR THE TOWN ATTORNEY IN ENFORCING THESE REQUIREMENTS

**\*THIS CHECK SHEET IS PROVIDED AS A GUIDE FOR CONVENIENCE ONLY, APPLICANT SHOULD REFER TO THE APPLICABLE SECTION OF THE ZONING LAW OF THE TOWN OF NEW SCOTLAND FOR PRELIMINARY PLAT REQUIREMENTS**

# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>				
Name of Action or Project:				
Project Location (describe, and attach a location map):				
Brief Description of Proposed Action:				
Name of Applicant or Sponsor:		Telephone:		
		E-Mail:		
Address:				
City/PO:		State:	Zip Code:	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>	YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>	YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres				
b. Total acreage to be physically disturbed? _____ acres				
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres				
4. Check all land uses that occur on, are adjoining or near the proposed action:				
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)				
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):				
<input type="checkbox"/> Parkland				

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?  b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
<b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>  Applicant/sponsor/name: _____ Date: _____  Signature: _____ Title: _____		